

CCPC Board of Governors Meeting Minutes  
Wednesday, January 8, 2020  
Delores Bowman Auditorium  
Call to order 6:01 pm

**Roll Call**

**CCPC Board members present** - Pamela Adams, Robert Brown, Timothy Collier, Caroline Moore, Ki-Afi Ra Moyo, Donald Washington, George Weatherby, Prencis Wilson

**CCPC Board members absent** – Ashley Colmenero, Michelle Burns, Luwana Pettus-Oglesby

**Ex Officio Members Present:** Carrie Douglas, Dr. Philip Lichtenstein

**Other:** Melba Moore, Commissioner CHD, Domonic Hopson, Zach Southwood, Assistant City Solicitor, Phyllis Richardson, Yury Gonzales, M.D., Virginia Scott, Angelina Burton

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:01 p.m.		Robert Brown
Roll Call	8 members present, 3 absent		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the December 11, 2019 CCPC meeting.	Motion: Collier 2 <sup>nd</sup> : Washington Action: Passed	Angela Bredestege
Committees	<p>Population of Committees</p> <ul style="list-style-type: none"> <li>Clinical and Quality Committee – Mr. Collier asked for more time to reach out to the board members.</li> <li>Marketing – Ms. Moyo – the marketing committee has a meeting scheduled with Ms. Fuller. Ms. Moyo and Ms. Adams currently serve the committee.</li> <li>Ms. Colmenero is rescheduled to the February meeting.</li> <li>Personnel – Ms. Burns – In her absence, Mr. Hopson spoke to her completed charter. The personnel Committee will complete Mr. Hopson’s evaluation and present it to the board. The committee also reviews and makes recommendations of new CCPC Board Members. Mr. Brown has volunteer for this committee.</li> <li>Mr. Washington will present for the Planning Committee in February.</li> </ul>		Robert Brown

Patient Refund Process	<p>In conjunction with our new invoicing procedure, we have credits and over payments owed to patients from as far back as 2015. We must attempt to repay this before we can continue with a new invoicing policy. We owe patients approximately \$99,000. We are reaching out to the city solicitor's office for an appropriate policy/process for returning the funds.</p> <p>Credits in the amount of \$55,000 are from 2019. We will have conversations with the patients and let them determine what to do with their balance.</p> <p>Credits in the amount of \$28,000 are from 2018 and previous years. We will work with the legal department to make sure we are compliant in how we return the funds.</p>		Domonic Hopson
Ambrose Health Center	Mr. Hopson presented the data on how Ambrose Health Center is performing including Slot Utilization, No-Show Rates, Marketing, Walk-Ins, New Patient Counts and Wait times.		Domonic Hopson
Walnut Street Health Center	The Health Center has been closed since late November due to mold. There has been treatment in the basement and commercial dehumidifiers are being utilized. There are 4 additional concerns in addition to the mold. The HVAC has been serviced and a report has been submitted. A structural item has been cleared by an inspection staff. As soon as the outstanding items are completed, another city inspection will be done.		Domonic Hopson
No-Show Policy	<p>The No-Show Policy has been revised to reduce our no-show rates. A new step in the policy is patient counselling. Staff will learn how to advise the patients of the impact of a no-show appointment. Our current policy has not been used consistently and moving forward we must use the new policy consistently across all sites.</p> <p>Discussion: We are working on additional information regarding the impact of no-show appointments to be shown on the television screens at the health centers. No-show data will be brought to the board on a quarterly basis.</p>		Domonic Hopson
Dr. Kim Oberlander	Dr. Oberlander has resigned her position as Dental Director.		
MAT	At the end of December 2019, we treated our first patient in the MAT (Medication-Assisted		

	Treatment) Program. We are working on how we announce to the public that we now provide this service.		
Credentialing and Privileging	Handout summary of staff that were credentialed and privileged as well as re-privileging candidates.		Phyllis Richardson
Nursing Director	We have 2100 doses of flu vaccine courtesy of UC and an anonymous donor. CDC has predicted a significant flu season. Hospitalizations have increased.		Virginia Scott
Q/QA	4 metrics were presented <ul style="list-style-type: none"> <li>• UDS Pediatric BMI – 84% met</li> <li>• UDS Asthma Medications – 92% met</li> <li>• UDS Depression Screening – 88% met</li> <li>• UDS Hypertension – 66%</li> </ul>		Yury Gonzales, M.D.
Commissioners Update	<ul style="list-style-type: none"> <li>• Health Commissioner’s Report – handout</li> <li>• BOH Strategic Plan Meeting – January 11, 2020. CCPC Strategic Plan Meeting – January 18, 2020.</li> <li>• The budget process for 20-21 has begun.</li> </ul>		Melba Moore, DBA, MS, CPHA

Meeting Adjourned 7:30 p.m.

Next Meeting Wednesday, February 12, 2020 – 6:00 p.m.

\_\_\_\_\_ Date: 2/12/2020  
Angela Bredestege, Board Clerk

\_\_\_\_\_ Date: 2/12/2020  
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes  
 Special Meeting  
 Saturday, January 18, 2020  
 Delores Bowman Auditorium  
 Call to order 9:14 am

**Roll Call**

**CCPC Board members present** - Pamela Adams, Robert Brown, Michelle Burns, Caroline Moore, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, Donald Washington, Prencis Wilson, George Weatherby

**CCPC Board members absent** – Timothy Collier, Ashley Colmenero

**Ex Officio Members Present:** Dr. Philip Lichtenstein, Carrie Douglas

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 9:14 am.		Robert Brown
Roll Call	Quorum present		Jon Lawniczak
Strategic Planning	<p>Mr. Brown recapped the role and function of City of Cincinnati Primary Care Board of Governors (CCPC): The federal Health Resources and Services Administration (HRSA) required the Cincinnati Health Department (CHD) to establish a board of governors to oversee the mission and additional HRSA resources when CHD began operations as a Federally Qualified Health Center (FQHC). The CCPC board oversees everything related to primary care delivery ranging from the hours clinics are open, the services provided, locations of clinics, etc. The CCPC board is separate and distinct from the Board of Health (BOH).</p> <p>Mr. Hopson stated that today’s purpose is to look at the mission, vision, values, goals and objections. The strategic plan needs to focus on what the community needs: access to care, mental and behavioral health, infant mortality, and chronic disease.</p> <p>Ms. Tilgner said that the BOH discussed the mission, vision, and values statement the previous week.</p> <p>The current vision statement is “A healthier community by serving one patient at a time”. After discussion, the consensus was to retain the vision statement.</p> <p>The current mission statement is “To provide comprehensive, culturally competent, quality health care for all.” After discussion, it was agreed to modify the statement as follows: “To provide comprehensive, culturally competent and sensitive, quality health care for all.”</p>		Robert Brown Dominic Hopson Susan Tilgner

	<p>Under previous strategic plans, the values of the BOH and CCPC were the same. At it's meeting the week before, the BOH updated their values to: "Collaboration, Commitment, Accountability, Quality, Health Equity and Access". After discussion, the consensus was to adopt these core values.</p> <p>There was discussion regarding what the CCPC strategic goals for 2020-2022 should be. It was agreed to have four goals:</p> <ol style="list-style-type: none"> <li>1. Access to Care and Quality Clinical Care</li> <li>2. Financial Stewardship</li> <li>3. Organizational Excellence</li> <li>4. Enhancing the Patient Experience</li> </ol> <p>Four breakout sessions were held with each focusing on one of the strategic goals. Upon reforming, each breakout session informed the group of its discussion.</p> <ol style="list-style-type: none"> <li>1. Access to Care and Quality Clinical Care This means increasing the availability of appointments, creating a welcoming environment, increasing the use of technology, follow-up care and care coordination, addressing barriers to care, reviewing policy, adopting systemic changes, studying the issues to better understand them, provide education and training, expanding services and providers. Some of the barriers to be addressed are things like transportation, access to insurance, using telehealth, increasing utilization of My Chart, and providing interpretive services.</li> <li>2. Financial Stewardship Financial stewardship means providing financial stability and improving the financial health of the organization so that it can better withstand changes including by building a reserve. This can be achieved by optimizing the revenue cycle, increasing cost controls including creating alarms to draw attention to items that are out of the norm. It also includes providing education regarding the impact not showing up for appointments, improving Medicaid coverage, improving insurance coding, educating support staff, and improving the quality of financial data presented to the board.</li> <li>3. Organizational Excellence This is to meet the needs of patients and maintaining a full staffing complement at each site. Developing the resources to retain and grow the staff and ensuring that the staff is in alignment to serve our patients. Building collaborative networks and establishing a consistent workflow are critical.</li> <li>4. Enhancing the Patient Experience Many things go into enhancing the patient experience including staff development, development of great cultural competencies and sensitivities, improving patient accountability and responsibility to their health care, improving customer service, and technology. This could be improved through the development of patient-family advisory councils at each Community Based Health Center. Staff training needs to be continuous with a focus on</li> </ol>		
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	<p>cultural competency, development, quality improvement, and customer services. Create an action plan and timeline to follow through with patient feedback. Continue to build staff appreciation and morale. Improving wait times by restructuring/remodeling health center workflows.</p> <p>Mr. Hopson noted that some of these actions/goals overlapped with those in other areas, meaning that some may be reassigned to other strategic goals.</p> <p>Mr. Hopson stated that the next steps are that the CCPC staff will fine tune the objectives and action steps. The ideal will be to present a draft of the plan at the CCPC's February meeting for review and final document to the March meeting for approval.</p>		
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Meeting Adjourned at noon.

Next Meeting Wednesday, February 12, 2020 – 6:00 p.m.

\_\_\_\_\_ Date: 1/18/2020  
Jonathan Lawniczak, Acting Board Clerk

\_\_\_\_\_ Date: 1/18/2020  
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes  
Wednesday, February 12, 2020  
Delores Bowman Auditorium  
Call to order 6:06 pm

**Roll Call**

**CCPC Board members present** - Pamela Adams, Robert Brown, Michelle Burns, Timothy Collier, Luwana Pettus-Oglesby, George Weatherby

**CCPC Board members absent** – Ashley Colmenero, Caroline Moore, Ki-Afi Ra Moyo, Precnis Wilson, Donald Washington

**Ex Officio Members Present:** Carrie Douglas

**Other:** Melba Moore, Commissioner CHD, Domonic Hopson, Zach Southwood, Assistant City Solicitor, Phyllis Richardson, Yury Gonzales, M.D., Virginia Scott, Angelina Burton, Jon Lawniczak

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:06 p.m.		Robert Brown
Roll Call	6 members present, 5 absent		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the January 8, 2020 CCPC meeting. With changes.	Motion: Collier 2 <sup>nd</sup> : Burns Action: Passed	Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the January 18, 2020 CCPC Strategic Plan meeting. With changes.	Motion: P. Oglesby 2 <sup>nd</sup> : Burns Action: Passed	Angela Bredestege
Presentation	CCPC Marketing Plan <ul style="list-style-type: none"> <li>• Weekly Social Media Posts</li> <li>• Marketing Collateral</li> <li>• Communication Partnerships</li> </ul> <p>HRSA Grant – used to promote health centers, physicians, programs and services.</p> <p>Paid Marketing Strategy – iHeart Media, DEBN-FM, WKFS-FM.</p> <p>CCPC Marketing Committee has invited members of the Board of Health, CCPC and CHD staff to work together on an advisory committee.</p>		Marla Fuller
Presentation	Updated Life Expectancy by Neighborhood in Cincinnati – 2007-2015.		Maryse Amin, PhD, MS

Committees	Postponed until March 2020.		Robert Brown
Patient Billing Services	We are targeting April 1, 2020 for a go-live date to begin submitting invoices to our patients.		Domonic Hopson
Service Area Competition	HRSA grant expires on December 31, 2020. The SAC is up for bid and we are securing a consultant to assist us with the applications to secure funds. Grant applications will open in July with additional phases to follow.		Domonic Hopson
Efficiency Presentation	<p>FY Trends –</p> <ul style="list-style-type: none"> <li>• Number of Visits per week all locations.</li> <li>• No-Show % all locations</li> <li>• New Patient % all locations</li> <li>• New Patient Lag Time all locations</li> <li>• Dental Visits all locations</li> <li>• Dental % broken appts. all locations</li> <li>• Dental % of new patients all locations</li> <li>• Pharmacy # of fills all locations</li> <li>• Pharmacy % escribes</li> <li>• SBHC – Visits all locations</li> </ul>		Domonic Hopson
Credentialing and Privileging	Handout summary of staff that were credentialed and privileged as well as re-privileging candidates.		Phyllis Richardson
Personnel Actions	Handout – Personnel Actions for January 28, 2020.		Domonic Hopson
Nursing Director	N/A		Virginia Scott
QI/QA	<p>Cervical Cancer Screening 71% with a goal of 90%  Childhood Immunizations 41% with a goal of 80% ↓  Colorectal Cancer 52% with a goal of 70% ↓  HIV Linkage to Care 48% with a goal of 75% ↑  Ischemic Vascular Disease 88% with a goal of 90%  Adult BMI – 87.5% with a goal of 70%</p>		Yury Gonzales, M.D.
Commissioners Update	Commissioners Report - Handout		Melba Moore, DBA, MS, CPHA
Old Business	College Student Volunteers		
New Business	<p>New Board Members – Providers and front desk staff are being asked to assist with identifying potential board members which are also users. A new application has been drafted and will be presented to the Board at the next meeting.</p> <p>Community Safe Space – East Price Hill</p>		Domonic Hopson
Medical Director	Dr. Gonzales as stepped down as the Medical Director. He is transitioning back to Price Hill Health Center and building his practice.		Domonic Hopson



Meeting Adjourned 8:03 p.m.

Next Meeting Wednesday, March 11, 2020 – 6:00 p.m.

\_\_\_\_\_ Date: 3/11/2020  
Angela Bredestege, Board Clerk

\_\_\_\_\_ Date: 3/11/2020  
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes  
Wednesday, March 11, 2020  
Delores Bowman Auditorium  
Call to order 6:06 pm

**Roll Call**

**CCPC Board members present** - Robert Brown, Michelle Burns, Timothy Collier, George Weatherby, Ki-Afi Ra Moyo, Donald Washington, Ashley Colmenero, Caroline Moore.

**CCPC Board members absent** – Prencis Wilson, Luwana Pettus-Oglesby, Pamela Adams

**Ex Officio Members Present:** Carrie Douglas, Philip Lichtenstein

**Other:** Domic Hopson, Zach Southwood, Assistant City Solicitor, Phyllis Richardson, Virginia Scott, Jon Lawniczak, Holly Blackley, Grant Mussman, M.D.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:04 p.m.		Robert Brown
Roll Call	7 members present, 4 absent 6:15 p.m. Member Arrival – 8 members present, 3 absent.		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the February 12, 2020 CCPC meeting.	Motion: Burns 2 <sup>nd</sup> : Weatherby Action: Passed	Angela Bredestege
CCPC CEO Travel	Pursuant to the City of Cincinnati’s Administrative Regulation No. 13. - <b>Motion</b> to authorize the City of Cincinnati Primary Care Board to approve all travel for the Chief Executive Officer that utilizes City of Cincinnati Primary Care funding, In lieu of board authorization the board may designate an administrative official to approve all travel authorizations.  Discussion: CCPC has oversight to the CEO’s travel activities and oversight of the funds awarded to CCPC for staff travel and training.	Motion: Moyo 2 <sup>nd</sup> : Moore Action: Passed	Robert Brown
CCPC and BOH	<b>Motion</b> to approve the creation of a working committee consisting of members of the Board of Health and City of Cincinnati Primary Care to study: 1) consolidation of administrative space and 2) possible consolidation and relocation of clinical space downtown.	Motion: Collier 2 <sup>nd</sup> : Moyo Action: Passed	Robert Brown

	A mirror motion was made and passed at the Board of Health meeting on February 25, 2020.		
Walnut Street Health Center	<b>Motion</b> to Approve the closure of Walnut Street Health Center effective March 11, 2020.  The Lease was terminated by mutual agreement without cause and waiver of the 120-day notice.	Motion: Moore 2 <sup>nd</sup> : Moyo Action: Passed	Domonic Hopson
Patient Satisfaction Survey Results	Presentation – Areas of Success and Areas for Improvement.		Domonic Hopson
Board Application	New CCPC Board Application.  Applications will come to the Board Clerk and forwarded to the Personnel Committee. There will be an informal interview and discuss their interest to the board and their experience.  We continue to encourage health center staff and providers to identify potential board members from our patient population.		Domonic Hopson
Financial Position Summery	CCPC Finance Committee Revenue Cycle Data.  In the next 4-6 weeks we will begin the process of invoicing the patients. This should satisfy the HRSA requirements that state we must make a reasonable effort to collect on the charges to our patients.		Domonic Hopson
Covid-19 Update	Staff members are working on preparation and education that is needed for staff. Dr. Moore is leading the city effort for PPE for our staff.		Domonic Hopson
Interim Medical Director and Associate Medical Director	Dr. Grant Mussman, Interim Medical Director Dr. Denise Saker – Associate Medical Director		Domonic Hopson
Credentialing and Privileging	Handout summary of staff that were credentialed and privileged as well as re-privileging candidates.		Phyllis Richardson
Personnel Actions	Handout – Personnel Actions for February 25, 2020.		
Nursing Director	Working on an MOU with Healthy Moms and Babes. Mothers would be referred to us as Primary Care Physicians.		Virginia Scott
QI/QA	YTD UDS Statin Therapy - 79% - ↑ YTD UDS Tobacco Use Screening – 88% - a ↑ UDS Depression Screening – 80% - a ↓		Grant Mussman, M.D., ICMO
Commissioners Update	Commissioners Report - Handout		
Old Business	Pharmacy – Are we able to provide Rx outside of our system. There is an update provided to the Board Members. Ms. Blackley will return to answer questions.		
New Business			

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Meeting Adjourned 7:53 p.m.

Next Meeting Wednesday, April 8, 2020 – 6:00 p.m.

\_\_\_\_\_ Date: 4/8/2020  
Board Clerk

\_\_\_\_\_ Date: 4/8/2020  
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes  
 Wednesday, April 8, 2020  
 Council Chambers and Remotely  
 Call to order 6:00 pm

**Roll Call**

**CCPC Board members present** - Pamela Adams, Robert Brown, Michelle Burns, Timothy Collier, Caroline Moore, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, Donald Washington, Prencis Wilson

**CCPC Board members absent** — Ashley Colmenero, George Weatherby

**Other:** Melba Moore, Commissioner CHD, Domonic Hopson, Zach Southwood, Assistant City Solicitor

<b>Topic</b>	<b>Discussion/Action</b>	<b>Motion</b>	<b>Responsible Party</b>
Call to Order/Moment of Silence	Meeting was called to order 6:00 p.m.		Robert Brown
Roll Call	9 members present, 2 absent		Jon Lawniczak
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the March 11, 2020 CCPC meeting.	Motion: Moore 2nd: Collier Action: 9 yes, 1 abstain	Jon Lawniczak
Board Members Prencis Wilson and George Weatherby	Prencis Wilson and George Weatherby <ul style="list-style-type: none"> <li>• As their terms have ended, Mr. Brown and the Board thanked them for their dedication and service.</li> <li>• The Membership Committee has identified three people, likely vote on them at next meeting, once approved their terms will start.</li> </ul>		Robert Brown
Temporary Employee Leave	Furloughed 135 CHD employees including a few dozen from clinical – mostly dental – due to drop in revenue. Dental can only provide emergency services; bulk of services cannot be provided. Three centers are open for emergency services: Millvale, Bobbie Stern, Crest Smiles. Applying for Interact for Health grant to cover most of the salaries and operational expenses for the open sites.		Domonic Hopson
Financial Policies Review and Approval	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the CCPC FQHC Sliding Fee Discount Policy.  Discussion: None  <b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the FQHC Billing Policy.  Discussion: Sliding fees will be applied before the bill goes out. Encounter is closed once the providers finishes the notes.	Motion: Adams 2nd: Burns Action: 6-1, 2 abstain  Motion: Adams 2nd: Pettus-Oglesby Action: 8-0, 1 abstain	Domonic Hopson

	<p><b>Motion</b> That the City of Cincinnati Primary Care Board of Governors approve the CCPC Non-Sufficient Funds Policy.</p> <p>Discussion: \$30 charge fee is what our bank charges us if the check is returned.</p> <p><b>Motion</b> That the City of Cincinnati Primary Care Board of Governors approve the CCPC Patient Collections Policy.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Accounts will not be sent to private collection. Patients will still receive care, will be asked to meet with one of our account representatives to educate them on the programs we have to assist them.</li> <li>Once appointment is made, if patient is identified as uninsured, we reach out to the patient to see if we can assist them.</li> </ul> <p><b>Motion</b> That the City of Cincinnati Primary Care Board of Governors approve the CCPC Payment Plan Policy.</p> <p>Discussion: Payment plan is initiated by the patient. If payment is missed, they will be asked if they would like to get back on their plan.</p> <p><b>Motion</b> That the City of Cincinnati Primary Care Board of Governors approve the CCPC Patient Fees – Write-Offs – Adjustment Policy.</p> <p>Discussion: None</p> <p><b>Motion</b> That the City of Cincinnati Primary Care Board of Governors approve the CCPC Waiver Reduction – Patient Fees Policy.</p> <p>Discussion: Need to ensure we execute this policy consistently, and that the examples in the policy are not all inclusive. Mr. Hopson will modify the policy based on the discuss and bring it back to the CCPC Board next month.</p>	<p>Motion: Pettus-Oglesby 2nd: Collier Action: 8-0, 1 abstain</p> <p>Motion: Adams 2nd: Pettus-Oglesby Action: 8-0, 1 abstain</p> <p>Motion: Adams 2nd: Pettus-Oglesby Action: 8-0, 1 abstain</p> <p>Motion: Pettus-Oglesby 2nd: Collier Action: 8-0, 1 abstain</p> <p>Approval was deferred until next meeting.</p>	
Patient Invoicing Implementation	<ul style="list-style-type: none"> <li>Given the environment we are currently in, with patients losing their jobs, it would not be appropriate to begin billing patients. CCPC board agreed to delay implementation. Can reassess at next meeting.</li> </ul>		Domonic Hopson
Budget and Finance	<ul style="list-style-type: none"> <li>COVID-19 impact on CHD. 9 out of 13 School-Based Health Centers are closed as schools are closed. Pharmacy visits are up, so we repurposed some of our SB nurses to assist in mailing prescriptions allowing us to process more fills in March than in February.</li> </ul>		Domonic Hopson

	<ul style="list-style-type: none"> <li>• Change in Medicaid allows us to hold phone visits and charge as if it were a video telehealth visit.</li> <li>• 6 of 9 dental facilities are closed and we are only providing emergency care.</li> <li>• Furloughed employees were given option of using leave or taking unemployment. Will have better idea how much this saves next month. May have to have additional furloughs.</li> <li>• Received \$1.6 million from HRSA to help cover COVID-19 expenses.</li> </ul>		
Personnel Actions	<ul style="list-style-type: none"> <li>• Because of furloughs, positions are placed on hold. When our position improves, we will bring these employees on board.</li> </ul>		
Old Business	<ul style="list-style-type: none"> <li>• Commissioner Moore sending daily COVID-19 case reports to CCPC and BOH members.</li> <li>• Discussion on protected health information, COVID-19 testing, Personal Protective Equipment, quarantine, impacts on vulnerable communities.</li> </ul>		
New Business	<ul style="list-style-type: none"> <li>• Board would like to see a report on emergency preparedness.</li> <li>• No questions from public.</li> </ul>		

Meeting adjourned 7:46 p.m.  
Next meeting May 13, 2020

\_\_\_\_\_ Date \_\_\_\_\_  
Jonathan Lawniczak, Acting Board Clerk

\_\_\_\_\_ Date \_\_\_\_\_  
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes  
 Wednesday, June 10, 2020  
 Council Chambers and Remotely  
 Call to order 6:09 pm

**Roll Call**

**CCPC Board members present** – Pamela Adams, Robert Brown, Michelle Burns, Timothy Collier, Ashley Colmenero, Caroline Moore, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, Donald Washington, Carrie Douglas, Philip Lichtenstein

**CCPC Board members absent**

**Other:** Domonic Hopson, Dr. Melba Moore, Zach Southwood, Virginia Scott, Roshani Hardin, Nancy Carter, Dr. Maryse Amin.

<b>Topic</b>	<b>Discussion/Action</b>	<b>Motion</b>	<b>Responsible Party</b>
Call to Order/Moment of Silence	Meeting was called to order 6:09 p.m.		Robert Brown
Roll Call	8 Members present. Ms. Pettus-Oglesby joined at 6:25 p.m.		Angela Bredestege
Roll of CCPC	<b>Motion</b> to Table the Agenda Item “Roll of CCPC”	1 <sup>st</sup> – Collier 2 <sup>nd</sup> – Burns Motion Passes: 8-0	Robert Brown
Ki-Afi Ra Moyo	<b>Motion</b> to Re-Elect Ms. Ki-Afi Ra Moyo to the City of Cincinnati Primary Care Board of Governors.	1 <sup>st</sup> – Burns 2 <sup>nd</sup> – Moore Motion Passes: 6-2	Board
COVID19	Presentation – COVID-19 Update  Discussion Topics: <ul style="list-style-type: none"> <li>• Pop-Up Testing</li> <li>• Funding for COVID Testing</li> <li>• Impact of Protest/Gatherings</li> </ul>		Dr. Maryse Amin
Nominal Fee Recommendations for Dental Services	Presentation  Discussion Items: <ul style="list-style-type: none"> <li>• Nominal fees after Sliding Fee Scale.</li> <li>• Restorative Care Fee - \$30/visit</li> <li>• Preventative Services - \$20/visit</li> <li>• Increase funding for services.</li> </ul> <b>Motion</b> to Approve the Nominal Fee Recommendation for Dental Services	1 <sup>st</sup> – Collier 2 <sup>nd</sup> – Burns Motion Passes: 9-0	Nancy Carter, RHD, MPH



Pharmacy Charge Changes/Sliding Fee Charges	<p>Presentation</p> <p>Discussion Items:</p> <ul style="list-style-type: none"> <li>• Sliding fee scale has not changed in over 10 years.</li> <li>• Lowest sliding fee scale compared to FQHC's across the country.</li> <li>• Current sliding fee scale does not cover acquisition cost of the medication.</li> <li>• Bringing our fees up to date to capture potential revenue.</li> </ul> <p><b>Motion</b> to Approve the CCPC Pharmacy Charges/Sliding Fee Charges</p>	<p>1<sup>st</sup> – Adams  2<sup>nd</sup> – P. Oglesby  Motion Passes:  9-0</p>	Holly Blackley, RPh
Letter of Support	<p><b>Motion</b> to Approve the letter as drafted with a minor change to the opening of the Letter of Support for Dr. Melba Moore and Domonic Hopson.</p> <p>Discussion items:</p> <ul style="list-style-type: none"> <li>• Caution the board about entering a political debate.</li> <li>• Support for Positive Performance.</li> <li>• Legality of such a letter presented by the full board.</li> <li>• Board members can act in their own personal capacity.</li> <li>• HRSA guidelines concerning this action.</li> <li>• Voting on a Letter that has not been drafted in the form it is being voted on.</li> </ul>	<p>1<sup>st</sup> – Moyo  2<sup>nd</sup> – Washington  Motion Fails:  3-4-2</p>	
Board Election – Chairperson	<p>Nominations: Robert Brown and Michelle Burns</p> <p>Mr. Brown was re-elected as Board Chairperson</p>	<p>Vote:  Brown – 5  Burns – 4</p>	Clerk/Board
Board Election – Vice-Chairperson	<p>Nominations: Ki-Afi Ra Moyo and Pamela J. Adams.</p> <p>Ms. Moyo was elected as Vice-Chairperson</p>	<p>Vote:  Moyo – 5  Adams – 2  Abstain - 2</p>	Clerk/Board
Board Election – Secretary	<p>Nomination: Caroline Moore.</p> <p>Ms. Moore was elected Secretary</p>	<p>Vote: 8-0-1</p>	Clerk/Board

Board Member Applications	2 Applicant interviews.		Michelle Burns
CCPC Legislative Mandate	<b>Motion</b> to Approve the CCPC Legislative Mandate Restricting the Uses of Federal Grant Funds.	1 <sup>st</sup> – Collier 2 <sup>nd</sup> – Adams Motion Passes: 9-0	Domonic Hopson
Risk Management	<b>Motion</b> to Approve the 2019 Risk Management Annual Report.	1 <sup>st</sup> – Adams 2 <sup>nd</sup> – Moore Motion Passes: 9-0	Domonic Hopson
Patient Fee Policy	<b>Motion</b> to Approve Waiver Reduction – Patient Fees Policy.	1 <sup>st</sup> – Adams 2 <sup>nd</sup> – Burns Motion Passes: 9-0	Domonic Hopson
Patient Collection Policy	<b>Motion</b> to Approve CCPC Patient Collection Policy.	1 <sup>st</sup> – Adams 2 <sup>nd</sup> – Collier Motion Passes: 9-0	Domonic Hopson
SAC Update	Our HRSA grant was set to expire 12/31/2020. HRSA has extended all grants one year until 12/31/2021. We expect our award to be announced in April 2021 and will submit our proposal in or about August 2021.		Domonic Hopson
Finance Update	Presentation - Finance Presentation: Monthly Visit Revenue, Payor Mix, Days in A/R and total A/R.		Domonic Hopson
Efficiency Presentations	Presentation - Efficiency Presentation to the CCPC Board Members.		Domonic Hopson
Workplace Violence Policy	CCPC Violence/Aggressive Behavior Policy.  Discussion:  <ul style="list-style-type: none"> <li>• Is there is a conflict concerning city employee behavior policy?</li> <li>• Should there be a section concerning actions following an injury of an employee consistent with current city policy.</li> <li>• Currently this is focused on patients, not employees.</li> <li>• Protection of Patients and Staff</li> <li>• Acknowledgement of current city guidelines/policy.</li> <li>• Peer to Peer aggression.</li> </ul>		Virginia Scott

QI/QA	June 2020 CCPC UDS Measures A1c > 9 Hypertension Pediatric BMI Appropriate Asthma Medication		Grant Mussman, M.D.
Minutes	Motion to Approve Minutes of the May 13, 2020 CCPC Board of Governor's Meeting	1 <sup>st</sup> – Collier 2 <sup>nd</sup> – Burns Motion Passes: 8-0	

Meeting adjourned 9:13 p.m.

Next meeting July 8, 2020

\_\_\_\_\_ Date: July 8, 2020  
 Angela Bredestege  
 Clerk, CCPC Board of Governors

*Caroline S. Moore* Date: July 8, 2020  
 Caroline S. Moore, Secretary  
 Approved by Vote on July 8, 2020

CCPC Board of Governors Meeting Minutes  
 Wednesday, July 8, 2020  
 Council Chambers and Remotely  
 Call to order 6:00 pm

**Roll Call**

**CCPC Board members present** – Caroline Moore, Michelle Burns, Timothy Collier, Ki-Afi Ra Moyo, Donald Washington, Carrie Douglas, Donald Washington, Robert Brown, Dr. Phil Lichtenstein, Luwana Pettis-Oglesby

**CCPC Board members absent** – Ashley Colmenero

**Other:** Domonic Hopson, Kimberly Wright, Jon Lawniczak, Zach Southwood, Roshani Hardin, Virginia Scott, Grant Mussman, M.D.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:05 p.m.		Robert Brown
Roll Call	8 members present, 1 absent		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the June 10, 2020 CCPC meeting.	1 <sup>st</sup> : Collier 2 <sup>nd</sup> : Burns Action: Passes 7-0	Angela Bredestege
COVID-19	Presentation - COVID-19 Update for CCPC Board Meeting.  Discussion Items: <ul style="list-style-type: none"> <li>• City employee testing</li> <li>• Pop-up testing sites</li> <li>• Increased lab wait times</li> <li>• Additional staff for testing and contact tracing</li> <li>• Continuation of the additional delegation of duties to Mr. Hopson</li> </ul>		Kimberly Wright & Domonic Hopson
CCPC Strategic Plan	Update – Draft plan will be submitted to the board for review and approval at August Meeting.		Domonic Hopson
FY2021 Budget Update	The final budget will be brought to the board for approval August 2020.  Discussion Items: <ul style="list-style-type: none"> <li>• E.R.I.P. – filing critical positions despite Early Retirement</li> </ul>		Domonic Hopson

Employee Satisfaction	Presentation - 2019 Employee Satisfaction Survey Results.		Domonic Hopson
School Based Health Center (CPD 2020/2021)	<p>CPS has approved plan of 2/3 days alternating weeks.</p> <p>Discussion Topics:</p> <ul style="list-style-type: none"> <li>• Will students be presenting to SBHC when they are only in school 2 or 3 days per week.</li> <li>• Revenue Volume</li> <li>• COVID Testing available to CPS employees, employee families, students and parents prior to the start of the school year.</li> </ul>		Domonic Hopson
Credentialing and Privileging	Not Applicable		Phyllis Richardson
Nursing Director	<p>Discussion Items:</p> <ul style="list-style-type: none"> <li>• Contact Tracing Efforts and OTR Homeless Population staff as they transition back to SBHC positions.</li> <li>• Safety at the Pop-Up Testing Sites.</li> </ul>		Virginia Scott
QI/QA	Dr. Mussman will present two months of UDS data at the September 2020 meeting.		Grant Mussman, M.D.
CCPC Board Application Process	<p>Discussion Topics:</p> <ul style="list-style-type: none"> <li>• 1 new user applicant has been interviewed and we are working to schedule a non-user interview.</li> <li>• Need for confirmation of User/Non-User Status of current board members.</li> </ul>		Domonic Hopson/Michelle Burns
Old Business	<p>Ms. Moyo – reading of a letter in support to Dr. Melba Moore and Domonic Hopson.</p> <p><b>Motion</b> to Approve Letter in Support of Dr. Melba Moore and Mr. Domonic Hopson.</p>	<p>Motion: Washington 2<sup>nd</sup> – Moyo</p> <p>Yes: 3</p> <p>No: 3</p> <p>Abstain: 2</p> <p>Motion Fails</p>	Ms. Moyo

Meeting adjourned 7:54 p.m.  
Next meeting August 12, 2020

\_\_\_\_\_ Date: August 12, 2020  
Angela Bredestege  
Clerk, CCPC Board of Governors

\_\_\_\_\_ Date \_\_\_\_\_  
Caroline S. Moore, Secretary

CCPC Board of Governors Meeting Minutes  
 Wednesday, August 12, 2020  
 Council Chambers and Remotely  
 Call to order 6:00 pm

**Roll Call**

**CCPC Board members present** – Robert Brown, Michelle Burns, Pamela J. Adams, Ashley Colmenero, Ki-Afi Ra Moyo, Carrie Douglas, Donald Washington, Timothy Collier, Luwana Pettus-Oglesby, Dr. Camille Jones, Dr. Angelica Hardee, Ashley Glass, Dr. Phil Lichtenstein, Caroline Moore.

**CCPC Board members absent**

**Other:** Domonic Hopson, Dr. Maryse Amin, Jon Lawniczak, Zach Southwood, Roshani Hardin, Grant Mussman, M.D., Roshani Hardin, Virginia Scott, Phyllis Richardson.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:05 p.m.		Robert Brown
Roll Call	8 members present, 1 absent		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the July 8, 2020 CCPC meeting.	1 <sup>st</sup> : Adams 2 <sup>nd</sup> : Burns Action: Passed	Angela Bredestege
CCPC Board Member	<b>Motion</b> to Approve Ashley Glass as a Member of the City of Cincinnati Primary Care Governing Board.	1 <sup>st</sup> : Burns 2 <sup>nd</sup> : Pettus-Oglesby Action: Passed	Michelle Burns, Personnel Comm.
CCPC Board Member	<b>Motion</b> to Approve Dr. Angelica Hardee as a Member of the City of Cincinnati Primary Care Governing Board.	1 <sup>st</sup> : Burns 2 <sup>nd</sup> : Pettus-Oglesby Action: Passed	Michelle Burns, Personnel Comm.
CCPC Board Member	<b>Motion</b> to Approve Dr. Camille Jones as a Member of the City of Cincinnati Primary Care Governing Board.	1 <sup>st</sup> : Adams 2 <sup>nd</sup> : Burns Action: Passed	Michelle Burns, Personnel Comm.
COVID-19	Presentation - COVID-19 Update for CCPC Board Meeting.		Dr. Maryse Amin
Robert Hall	Introduction of Robert Hall, CFO		Domonic Hopson
CCPC Strategic Plan	Updated Draft of the Strategic Plan.		Domonic Hopson

FY2021 Budget Update	<p>Motion to Approve the FY2021 CCPC Budget.</p> <p>Discussion Items</p> <ul style="list-style-type: none"> <li>• SBHC and partnership with CPS to place R.N.'s in CPS schools</li> <li>• Realization of items for increased revenue, including grants</li> <li>• Reduction of non-personnel expenses</li> <li>• Revenue Reduction</li> <li>• Pandemic Pressures on Operations, i.e. health center capacity</li> </ul>	<p>1<sup>st</sup> : Adams 2<sup>nd</sup> : Burns Action: Passed</p>	Domonic Hopson
Policy Update	NACHC Statement Regarding the impact of the Executive Order in relation to the 340B Drug Discount Programs.		Domonic Hopson
Credentialing and Privileging	Handout		Phyllis Richardson
Nursing Director Update	<p>Acknowledgements:</p> <ul style="list-style-type: none"> <li>• School Based Nursing Team for their efforts in contact tracing the homeless shelter.</li> <li>• Phyllis Richardson and staff for the pop-up testing sites.</li> </ul>		
Policy	<b>Motion to Approve the CCPC Patient Care Team Huddle Policy and Procedure</b>	<p>Motion: Collier 2<sup>nd</sup> : Adams Action: Passed</p>	Virginia Scott
Policy	<b>Motion to Approve the Patient Violence/Aggressive Behavior Policy</b>	<p>Motion: Collier 2<sup>nd</sup> : Adams Action: Passed</p>	Virginia Scott
Policy	<b>Motion to Approve the CCPC Walk-In Policy and Procedure</b>	<p>Motion: Collier 2<sup>nd</sup> : Burns Action: Passed</p>	Virginia Scott
QI/QA	August QI Report, UDS Audits for June and July 2020.		Grant Mussman, M.D.
Old Business	<p><b>Motion to Indefinitely suspend the Letter for Support of Dr. Melba Moore and Domonic Hopson.</b></p> <p>Discussion Topics:</p> <ul style="list-style-type: none"> <li>• Recognition of Commissioner Moore and Mr. Hopson's performance during the pandemic</li> <li>• The previous defeats of the motion by the board and its recurrence on the agenda after being voted on twice before.</li> </ul>	<p>Motion: Adams 2<sup>nd</sup> – Collier Action: Passed</p>	Ms. Moyo



	<ul style="list-style-type: none"> <li>• CCPC is an oversight board which delegates authority to the CEO</li> <li>• Support is through performance evaluation and continued employment</li> <li>• The perception that the board may not want to hear what the public may want to say about a member of the health department</li> </ul>		
New Business	<p>Discussion Topics:</p> <ul style="list-style-type: none"> <li>• Dr. Moore's availability for the CCPC meetings</li> </ul>		

Meeting adjourned 8:47 p.m.

Next meeting September 9, 2020

\_\_\_\_\_ Date: 9/9/2020  
 Angela Bredestege  
 Clerk, CCPC Board of Governors

\_\_\_\_\_ Date: \_\_\_\_\_  
 Caroline S. Moore, Secretary

CCPC Board of Governors Meeting Minutes  
 Wednesday, September 9, 2020  
 Council Chambers and Remotely  
 Call to order 6:00 pm

**Roll Call**

**CCPC Board members present** – Robert Brown, Michelle Burns, Pamela J. Adams, Ashley Colmenero, Ki-Afi Ra Moyo, Carrie Douglas, Donald Washington, Timothy Collier, Dr. Camille Jones, Dr. Angelica Hardee, Ashley Glass, Dr. Phil Lichtenstein.

**CCPC Board members absent** - Caroline Moore, Luwana Pettus-Oglesby

**Other:** Domonic Hopson, Dr. Maryse Amin, Jon Lawniczak, Zach Southwood, Roshani Hardin, Grant Mussman, M.D., Roshani Hardin, Virginia Scott, Phyllis Richardson, Dr. Melba Moore, Robert Hall.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:05 p.m.		Robert Brown
Roll Call	10 members present, 2 absent		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the August 12, 2020 CCPC meeting.	1 <sup>st</sup> : Collier 2 <sup>nd</sup> : Burns Action: Passed	Angela Bredestege
COVID-19	Presentation - COVID-19 Update for CCPC Board Meeting.		Dr. Maryse Amin
CCPC Strategic Plan	<b>Motion</b> to Consider the CCPC Strategic Plan at the October 2020 Meeting.	1 <sup>st</sup> : Jones 2 <sup>nd</sup> : Adams Action: Passed	Domonic Hopson
FTCA Approval	Application was submitted six (6) weeks ago and we received approval for all sites of care as well as the Sub-Recipient partner in Harrison.		Domonic Hopson
2020 HRSA Clinical Quality Award	City of Cincinnati Primary Care was awarded the HRSA Clinical Quality Award which is awarded to the top 20% of health centers as it relates to quality of care. Recognition goes to the frontline staff at the health centers.		Domonic Hopson
ERIP Update	We lost two clinical leadership staff members at Bobbie Sterne Health Center.		Domonic Hopson

	We are working to fill the positions as well as additional health center staff positions vacated by early retirement. Some individuals have retired, other will retire later this year.		
Policy Update	Ohio Department of Medicaid. Extension of the current telehealth services rules for FQHC's.		Domonic Hopson
340B Update	Advocacy of Board Members and presentation by Ms. Blackley at the October 2020 meeting.		Domonic Hopson
Credentialing and Privileging	Handout		Phyllis Richardson – not present
Finance Update	Preliminary review of revenue and expenditures as of August 31, 2020.		Robert Hall
Nursing Director Update	PCMH will be submitted for renewal in October.		
QI/QA	September 2020 UDS Measures – Asthma, Childhood Immunizations, Diabetes A1C Poor Control and Pediatric BMI.  Other Discussion: <ul style="list-style-type: none"> <li>• COVID Immunization</li> <li>• COVID test types and turn-around time</li> </ul>		Grant Mussman, M.D.
Old Business	N/A		
New Business	<ul style="list-style-type: none"> <li>• Location and technical issues for the October 2020 meeting</li> <li>• Employee participation at CCPC Board Meetings</li> <li>• Board Member Code of Conduct</li> </ul>		

Meeting adjourned 7:26 p.m.

Next meeting October 14, 2020

\_\_\_\_\_ Date: 10/14/2020  
Angela Bredestege  
Clerk, CCPC Board of Governors

*Caroline S. Moore*  
Caroline S. Moore, Secretary

Date: 10/14/2020



CCPC Board of Governors Meeting Minutes  
 Wednesday, October 14, 2020  
 Council Chambers and Remotely  
 Call to order 6:00 pm

**Roll Call**

**CCPC Board members present** – Robert Brown, Michelle Burns, Pamela J. Adams, Ashley Colmenero, Ki-Afi Ra Moyo, Carrie Douglas, Donald Washington, Timothy Collier, Caroline Moore, Luwana Pettus-Oglesby, Dr. Camille Jones, Dr. Angelica Hardee, Ashley Glass, Dr. Phil Lichtenstein.

**CCPC Board members absent -**

**Other:** Domonic Hopson, Dr. Maryse Amin, Jon Lawniczak, Zach Southwood, Roshani Hardin, Grant Mussman, M.D., Roshani Hardin, Virginia Scott, Phyllis Richardson, Dr. Melba Moore, Robert Hall.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:05 p.m.		Robert Brown
Roll Call	11 members present, 1 absent – with one late arrival.		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the September 9, 2020 CCPC meeting.	1 <sup>st</sup> : Collier 2 <sup>nd</sup> : Burns Action: Passed	Angela Bredestege
COVID-19	Presentation - COVID-19 Update for CCPC Board Meeting.		Maryse Amin, PhD, MS
340B Update	340B: Threats and Developments.		Holly Blackley, RPh
CCPC Strategic Plan	<b>Motion</b> to Approve the City of Cincinnati Primary Care Strategic Plan.  Discussion Note: The CCPC Strategic Plan will be updated with the names of the most recent newly appointed Board Members.	1 <sup>st</sup> : Adams 2 <sup>nd</sup> : Collier Action: Passed	Domonic Hopson
Quarterly Update	CCPC Board Meeting Efficiency Update Presentation.  Discussion/Notes/Topics: Number of Patient Visits, Telehealth, Behavioral Health Visits, No Show Percentage, Dental Visits, Broken Appointments, Dental New Patients,		Domonic Hopson

	Pharmacy Number of Escribes, School Based Visits, Vision Visits, Telehealth visit Patient Satisfaction, Vaccinations,		
Credentialing and Privileging	Handout		Phyllis Richardson
Finance Update	Handout – Finance Review for time-period of July through September 2020.  Discussion/Notes/Topics: OCHIN costs and potential savings.		Robert Hall
Nursing Director Update	Nursing Transition to School Based Health – 1) 20 change forms have been submitted within city process to transition nurses to CCPC from other programs.  2) If CPS closes their schools, the newly hired nurses will have positions and work within CHD.		Virginia Scott
QI/QA	<ul style="list-style-type: none"> <li>• Ischemic Vascular Disease: Use of Antiplatelet</li> <li>• Cervical Cancer Screening</li> <li>• Adult BMI</li> <li>• Colorectal Cancer Screening</li> </ul>		Grant Mussman, M.D.
Old Business	<p><b>Motion</b> to Approve Prencis Wilson as Parliamentarian to the CCPC Board.</p> <p><b>Motion</b> of Mr. Collier – Objection to the Motion to appointment Prencis Wilson as Parliamentarian.</p> <p>Discussion/Notes/Topics: Appointment of an individual as parliamentarian outside of the city solicitor’s office should be codified within the bylaws; make sure such an appointment is vetted legally and it is an action that can be taken by the board without violations, whether there is a critical need for training, recent board training as offered by the city, specific training for CCPC Board Members concerning the bylaws.</p>	<p>1<sup>st</sup> – Moyo 2<sup>nd</sup> – N/A Action: N/A</p> <p>1<sup>st</sup> – Collier 2<sup>nd</sup> – N/A Action: Passed</p>	
New Business	Motion by Mr. Washington to adjourn the meeting.	<p>1<sup>st</sup> – Washington 2<sup>nd</sup> – Collier Action: Meeting Adjourned</p>	

Meeting adjourned 8:16 p.m.

Next meeting November 18, 2020

The meeting can be found at: <https://archive.org/details/ccpc-board-10-14-20>

\_\_\_\_\_ Date: 11/18/2020  
Angela Bredestege  
Clerk, CCPC Board of Governors

*Caroline S. Moore* Date: 11/18/2020  
Caroline S. Moore, Secretary

CCPC Board of Governors Meeting Minutes  
 Wednesday, December 9, 2020  
 Call to order 6:00 pm

**Roll Call**

**CCPC Board members present** – Robert Brown, Michelle Burns, Pamela J. Adams, Ashley Colmenero, Ki-Afi Ra Moyo, Carrie Douglas, Donald Washington, Timothy Collier, Caroline Moore, Luwana Pettus-Oglesby, Dr. Camille Jones, Dr. Angelica Hardee, Ashley Glass, Dr. Phil Lichtenstein.

**CCPC Board members absent -**

**Other:** Domonic Hopson, Dr. Maryse Amin, Jon Lawniczak, Zach Southwood, Roshani Hardin, Grant Mussman, M.D., Roshani Hardin, Virginia Scott, Phyllis Richardson, Robert Hall.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:05 p.m.		Robert Brown
Roll Call	12 members present, 0 absent		Angela Bredestege
Minutes	<b>Motion:</b> That the City of Cincinnati Primary Care Board of Governors approve the minutes of the October 14, 2020 meeting.	1 <sup>st</sup> : Adams 2 <sup>nd</sup> : Collier Action: Passed	Angela Bredestege
Agenda	<b>Motion</b> to Accept Agenda adding Ki-Afi Ra Moyo as first item of discussion on Agenda.	1 <sup>st</sup> : Moyo 2 <sup>nd</sup> : Washington Votes: 5 Nay; 2 Yay; 5 abstain	Ki-Afi Ra Moyo
Board Member	<b>Motion</b> to Approve the Removal of Ki-Afi Ra Moyo as a board member of the City of Cincinnati Primary Care Board.  Ki-Afi Ra Moyo read a prepared statement, which is attached to the minutes as Attachment A.	1 <sup>st</sup> : Brown 2 <sup>nd</sup> : Adams Votes: 3 Nay, 4 Yay, 5 abstain	Robert Brown
COVID-19	COVID-19 Update for CCPC Board Meeting - Presentation		Maryse Amin, PhD, MS
Telemedicine	Telemedicine Visits Over Time & Total - Presentation		Domonic Hopson
Credentialing and Privileging	Handouts <ul style="list-style-type: none"> <li>• November 2020</li> <li>• December 2020</li> </ul>		Phyllis Richardson



Finance Update	CHD Profit and Loss Statement <ul style="list-style-type: none"> <li>• Reimbursement through CARES Act</li> <li>• Credit Card Integration via MyChart</li> <li>• Other forms of payment in future</li> </ul> Revenue Presentation <ul style="list-style-type: none"> <li>• Monthly Visit Revenue</li> <li>• Payor Mix</li> <li>• Payor Mix – SBHCF</li> <li>• Payor Mix – BH</li> <li>• AR Trends</li> <li>• Days in A/R and total A/R</li> </ul>		Robert Hall
Nursing Director Update	<ul style="list-style-type: none"> <li>• PCMH Recertification Approved</li> <li>• American Heart Association recognition for blood pressure care</li> </ul>		Virginia Scott
QI/QA	<ul style="list-style-type: none"> <li>• Depression Screening</li> <li>• Tobacco Use Screening</li> <li>• CAD: Statin Therapy</li> <li>• DM Poor Control</li> </ul> ADD OTHERS. CHECK HANDOUT.		Grant Mussman, M.D.
Old Business			
New Business	<ul style="list-style-type: none"> <li>• Board Member Advocacy</li> <li>• COVID Insights</li> <li>• Actions</li> </ul>	To be placed on January 2021 Agenda.	

Meeting adjourned 8:16 p.m.

Next meeting January 13, 2021

The meeting can be found at: <https://archive.org/details/ccpc-board-meeting-12-9-20>

\_\_\_\_\_  
 Angela Bredestege  
 Clerk, CCPC Board of Governors

Date: 1/13/2021

*Caroline S. Moore*  
 Caroline S. Moore, Secretary  
 CCPC

Date: 1/13/2021